

# **ARRHYTHMIA RESEARCH TECHNOLOGY, INC.**

## **Policies and Procedures Regarding Shareholder Communications with the Board of Directors**

### **I. Policies**

The Board of Directors' (the "Board") intent is to foster open communications with its security holders regarding issues of a legitimate business purpose affecting Arrhythmia Research Technology Inc. (the "Company"). Security holders need to be aware of the following when submitting correspondence to the Board:

- A. The Board will not respond to or act upon any security holder correspondence that pertains to the solicitation of services or products (for use by the Company or the Board) conducted by or obtained from the security holder or any entity with which the security holder has an affiliation;
- B. Security holders should follow the rules adopted under the Securities Exchange Act of 1934 ("1934 Act") and the procedures disclosed within the Company's bylaws and proxy statement to submit shareholder proposals intended for inclusion in the Company's proxy statement for the next annual meeting of shareholders; and
- C. Security holders should follow the procedures described within the Company's proxy statement or other 1934 Act filings to submit board of director nominations.

### **II. Procedures**

- A. Communications from security holders should be in the form of written correspondence, and should be sent via registered mail or overnight delivery service to the Company's corporate office, care of the Chief Executive Officer. Electronic submissions of security holder correspondence will not be accepted. The correspondence shall include supporting documentation evidencing the security holder's security holdings in the Company.
- B. Each Board member is willing to accept correspondence. The Chief Executive Officer will forward correspondence addressed directly to an individual Board member to that Board member without a screening process, with a copy of the correspondence provided to the Chairman of the Board.
- C. Any correspondence received by the Company that is addressed generically to the Board of Directors will be forwarded to the Chairman of the Board. If the Chairman of the Board is not an "independent" director, a copy will be sent to the Chairman of the Audit Committee.